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[Getting Started With Microsoft Publisher Working with Objects](#). You ' ll notice that in Publisher, everything will be formatted into movable " boxes ". These are... Using Building Blocks. Building blocks make it easier for you to build and customize your publication by giving you... Using the Design ...

[A Quick Beginner ' s Guide to Microsoft Publisher](#)
[Getting Started With Microsoft Publisher](#) Most of the templates in Publisher will offer up pre-made boxes and objects, so getting familiar with these is necessary. These boxes usually contain dummy text which you can easily double click and edit, customizing the font, size, and color.

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Publisher comes with built-in templates. Click File > New, and do one of the following: Choose one of the Featured templates, and click Create. To use one of the templates installed in Publisher, choose Built-in, scroll to click the category you want, choose a template, and click Create.

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To open Microsoft Publisher, go to the Start menu and then in Programs choose Microsoft Office-Microsoft Publisher. If this is the first time that you have used the program you will be prompted by a dialog box that will ask for your personal or company information. Once this is filled out, Publisher will place this in any publication that you create.

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If you start MS Publisher by clicking on an already existing publication on your computer, it will open automatically and your publication will be displayed in the MS Publisher window. To the right of the publication name, you will see the Help button.

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• In Publisher, click in the text frame where you want your imported text to start, and from the Insert menu, select Text File... you ' ll be prompted for the name and location of the file to import; when it ' s chosen, Publisher pours the text into the frame. Either way, if there ' s more text than will fit into your frame, you ' ll see:

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When Publisher is opened, the Getting Started With Microsoft Office Publisher 2007pane displays, allowing you to choose from a wide variety of publication templates. Choose what type of publication you want to make, then you may choose a template or a blank document. Microsoft Publisher ' s templates are commonly used to create:

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[Publisher video training - Publisher - support.microsoft.com](#)
[Getting Started with Microsoft @ Publisher 2003 2](#). On the menu bar, click on Arrange, followed by Align or Distribute. 3. To centre the selected objects horizontally with each other, click on Align Center. Note: You can also align selected objects relative to the margin by first clicking on Relative to Margin Guides, and then choosing another

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1.) From the start menu, select the icon that has newspapers and a " P " on it. 2.) Click the icon and you will be brought to the " Getting Started with Microsoft Office Publisher 2010 " or Publication Type Wizard.

[Introduction to Publisher 2010 Tutorial](#)
Learn more about video and audio in Microsoft PowerPoint from these community experts! Find out more about the Microsoft Creators Program here: <https://aka.ms...>

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[Exploring Getting Started with Microsoft Publisher 2003](#)
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